

Date: 18 April 2018

Location: Alexandrina Council Office – 11 Cadell St Goolwa, Governance Boardroom

Meeting opened at 10:05am

1. ATTENDANCE

Present:

David Cooke (Chairperson) (*via videoconference*)

Alison Kimber

Councillor Pat Chigwidden

Councillor Grant Gartrell

Mayor Graham Philp (Deputy Elected Member Representative)

In attendance:

Leonie Boothby, Executive Officer

Elizabeth Williams, General Manager Organisation & Community, Alexandrina Council

2. APOLOGIES

John Coombe OAM (Deputy Chairperson)

Councillor Anne Woolford (Deputy Elected Member Representative)

3. MINUTES OF THE PREVIOUS MEETING

Moved: Cr Pat Chigwidden

Seconded: Ms Alison Kimber

FRACA00128 That the minutes of the previous Fleurieu Regional Aquatic Centre Authority meeting held on Friday 16 February 2018 as circulated be confirmed as a true and accurate record.

CARRIED

4. BUSINESS ARISING

4.1 Resolutions Report and Work Program

Moved: Cr Grant Gartrell

Seconded: Cr Pat Chigwidden

FRACA00129

1. That the Authority note the Work Program and Resolutions Report as at 18 April 2018.
2. That the Authority note that the timing for consideration of the draft Risk Management Framework and Depreciation Reserve Investment Plan will be delayed due to volume of work required of Executive Officer on development of Strategic Management Plans.

CARRIED

5 PRESENTATIONS

Nil.

6 REPORTS

6.1 Endorsement of Out of Session Resolution - Fees & Charges 2018/19

The Board endorsed for noting in these minutes, the Fleurieu Regional Aquatic Centre Authority Board Out of Session email resolution completed on 29 March 2018, which determined as follows:

Moved: David Cooke

Seconded: Cr Pat Chigwidden

FRACA000127 That the Fleurieu Regional Aquatic Centre Authority adopt the following fees and charges for the Fleurieu Aquatic Centre for 2018-19 noting that fees include GST:

SWIMMING INSTRUCTION:

Swim School (Group lessons)	2017-18 Fee	2018-19 Fee
Swimming Lessons Fortnightly Fee	\$33.80	\$35.80
Swimming Lessons Fortnightly Fee - Additional Children	\$32.11	\$34.00
Private Swim Lesson 1 on 1 (only offered on request for special needs clients)	\$35.00	\$35.00
Private Swim Lesson 1 on 2	\$63.00	\$63.00
Adult swimming lessons (small group) (45-minute lesson - on request)	\$22.00	\$22.00
Pre-squad (option for older children post swimming lessons and pre-club) 1-hour class	\$19.80	\$19.80

Vac Swim	2017-18 Fee	2018-19 Fee
Fee per participant (daily lesson - 7 days)	\$70.00	\$70.00

POOL BASED ACTIVITIES:

Description	2017-18 Fee	2018-19 Fee
FlippaBall – Non-Member	\$10.00	\$10.00
FlippaBall – Member	\$9.00	\$9.00
Synchro Swim – Non-Member	\$10.00	\$10.00
Synchro Swim – Member	\$9.00	\$9.00
Water Polo – Non-Member	\$10.00	\$10.00
Water Polo – Member	\$9.00	\$9.00

RECREATIONAL SWIMMING:

Description	2017-18 Fee	2018-19 Fee
Adult Swim	\$6.20	\$6.50
Adult Swim 20 Visit Pass	\$112.00	\$117.00
Adult Swim - concession	\$5.00	\$5.20
Child Swim	\$5.00	\$5.20
Adult Swim Concession / Child Swim 20 Visit Pass	\$90.00	\$93.60
Family Swim (max. 5 people)	\$21.00	\$21.00
Spectators	\$3.00	\$3.00
Under 4 Swim (3 and under)	Free	Free
DECD (Department of Education & Child Development) Pool access (per child)	\$3.70	\$3.80
School Fun Day Minimum charge per group for up to 50 attendees 2-hour session - two activities including: Inflatable fun, pool games (Flippa ball), Splash park and outdoor splash area; or 3 recreation lanes open for recreational play	\$475.00 Additional charge of \$9.50 per additional attendee over 50 attendees	\$487.50 Additional charge of \$9.75 per additional attendee over 50 attendees

FITNESS SERVICES:

Health & fitness:

Description	2017-18 Fee	2018-19 Fee
All access - per visit fee	\$15.00	\$15.50
All access 10 visit pass	\$135.00	\$139.50
All access – concession - per visit fee	\$12.00	\$12.40
All access – concession -10 visit pass	\$108.00	\$111.60
Strength for Life	\$7.00	\$7.00
Personal training (charge to contractors)	\$9.00	\$9.00

Membership

Description	2017-18 Fee	2018-19 Fee
Start-up fee	\$49.00	\$49.00
Foundation (per fortnight)	\$26.00	\$26.00
All Access (per fortnight)	\$33.80	\$35.80
All Access 6 -month term	\$439.40	\$465.40
All Access Concession (per fortnight)	\$27.80	\$28.64
All Access Concession 6 -month term	\$361.40	\$372.32
All Access Mates Rates (per fortnight)	\$27.80	\$29.18
Active Adults (per fortnight)	\$25.00	\$26.25
Active Youth (per fortnight)	\$25.00	\$26.25

CHILDREN'S PARTIES:

Description	2017-18 Fee	2018-19 Fee
Non-catered (Access to pool for up to 12 children – extra fee per child above that. Further additional charge of \$50 for 16 or more children)	\$170.00	\$175.00
Catered (Access to pool + catering for up to 12 children – extra fee per child above that. Further additional charge of \$50 for 16 or more children)	\$260.00	\$265.00
Use of inflatable (Includes access to inflatable + catering. Maximum 30 children)	\$600.00	\$600.00

NEW SERVICES – ALLIED HEALTH:

Description	2018-19 Fee
Chronic Disease Management (CDM) Initial Assessment	\$52.95
CDM Subsequent session	\$52.95
Department of Veterans' Affairs (DVA) Initial Assessment	\$69.63
DVA Subsequent session	\$69.63
DVA Group session (per attendee) min. 3 per group	\$31.13
Private Initial Assessment	\$80.00
Private Subsequent session	\$40.00
Private Group session (per attendee) min. 3 per group	\$20.00
Type 2 Diabetes Initial Assessment	\$67.90
Type 2 Diabetes Group session (per attendee) min. 3 per group	\$16.95
Strength for Life Assessment	\$52.95
ReturnToWorkSA (RTWSA) Initial Assessment (60mins)	\$144.00
RTWSA Subsequent session	\$144.00
RTWSA Report (60mins)	\$144.00
Hire of FAC gym office to local physiotherapists	\$25 per hour

OTHER FEES AND CHARGES:

Description	2017-18 Fee	2018-19 Fee
Lane hire hourly fee (25m pool) *	\$25.00	\$25.00
Learner Pool hourly fee (shared use) *	\$12.50	\$12.50
Meeting / function room hourly hire fee*	\$30.00	\$30.00
Meeting / function room – full day rate (20% discount based on 8 hours hire)	\$192	\$192
Meeting / function room – half day rate (10% discount based on 4 hours)	\$108	\$108
Locker hire	\$2.00	\$2.00
Member card / band replacement	\$8.00	\$8.00
Hydrotherapy pool (shared use) Hire fee per hour outside public access times. Total fee charged per hour i.e. if more than one hirer using the Warm Water Pool at the same time then hourly fee will be split equally between hirers.	\$50.00	\$50.00

*Discounts applied for regular facility users:

Bookings (per year)	Discount applied
5-19 weeks	5%
20-40 weeks	10%
41 + weeks	20%

CARRIED

6.2 Draft 3-Year Business Plan 2018-2021 (incorporating Authority Business Plan 2018-19 & FAC Business & Marketing Plan 2018-19) & Budget 2018-19

Moved: Ms Alison Kimber

Seconded: Cr Pat Chigwidden

FRACA000130

1. That the Authority recommend to the constituent Councils the 3-Year Business Plan 2018-2021 (incorporating the 2018-2019 Authority Business Plan and 2018-2019 Fleurieu Aquatic Centre Business & Marketing Plan); and
2. That the Authority recommend to the constituent Councils the 2018-19 Budget with Operating Expenses of \$3,252,353 and estimated cash as at 30 June 2019 of \$1,470,516.

CARRIED

6.3 Draft Asset Management Plan 2018-2027

Moved: Cr Pat Chigwidden

Seconded: Cr Grant Gartrell

FRACA000131 That the Authority:

1. Receives and endorses the revised draft Asset Management Plan 2018-2027 for community consultation; noting that the Asset Management Plan may be subject to future amendment as required.
2. Endorses the Public Consultation Plan (contained in the report) to obtain feedback on the draft plan for the period 26 April to 16 May 2018 inclusive and bring a further report on the outcome of the consultation to the 18 May 2018 Board Meeting.

CARRIED

6.4 Draft Long Term Financial Plan 2018-2027

Moved: Ms Alison Kimber

Seconded: Cr Grant Gartrell

FRACA000132 That the Authority:

1. Receives and endorses the draft Long Term Financial Plan 2018-2027 for community consultation; noting that the Long Term Financial Plan may be subject to future amendment as required.
2. Endorses the Public Consultation Plan (contained in this report) to obtain feedback on the draft plan for the period 26 April to 16 May 2018 inclusive and bring a further report on the outcome of the consultation to the 18 May 2018 Board Meeting.

CARRIED

7. MATTERS FOR DISCUSSION

7.1 Process for review of contract performance Operational Managers

The Board noted the proposed process and timeline for review of the Fleurieu Aquatic Centre Operational Managers and that the Executive Officer will bring a further report to the Board at its meeting on 20 July 2018.

7.2 Contract Executive Officer

Please note: Executive Officer Leonie Boothby, declared a material conflict of interest and left the room for the duration of this discussion.

Healthy discussion on the role that Leonie has played in the difficult first years of the FRAC were held, acknowledging the very efficient manner in which she has filled the role of Executive Officer. The Board recognised the fact that it is still a very time-consuming role, requiring more than the originally envisaged two days per week to undertake.

Moved: Cr Pat Chigwidden

Seconded: Ms Alison Kimber

FRACA000133 That the Authority offer Leonie Boothby & Associates Pty Ltd a six-month extension of contract; and form a working party to define the future role expectations of the Executive Officer, including discussion with the constituent Council CEOs.

CARRIED

8 URGENT BUSINESS WITHOUT NOTICE

Nil

9. CONFIDENTIAL REPORTS

9.1 Audit & Risk Management Committee: Confidential Minutes

Moved: Cr Grant Gartrell

Seconded: Ms Alison Kimber

FRACA000134 That the Authority:

Under the provisions of Section 90(2) of the Local Government Act 1999 make an order that the public be excluded from the meeting, except for Ms Leonie Boothby, Executive Officer and Ms Elizabeth Williams, General Manager Organisation & Community, Alexandrina Council; in order to consider in confidence a report relating to Section 90(3)(d) of the Local Government Act 1999:

(d) commercial information of a confidential nature (not being a trade secret) the disclosure of which-

(i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and

(ii) would, on balance, be contrary to the public interest;

relating to the consideration of unconfirmed confidential minutes of the Fleurieu Regional Aquatic Centre Authority Audit & Risk Management Committee meeting held on 22 March 2018; which includes information that must be considered in confidence in order to ensure that the Authority does not disclose commercial information of a confidential nature (not being a trade secret); and

Accordingly, on this basis, the Authority is satisfied that public interest in conducting meetings in a place open to the public has been outweighed by the need to keep the information and discussion confidential to prevent the disclosure of commercial information of a confidential nature (not being a trade secret).

Substantiation:

The matter of the agenda item being consideration of unconfirmed confidential minutes of the Fleurieu Regional Aquatic Centre Authority Audit & Risk Management Committee meeting held on 22 March 2018 pursuant to Section 90(3)(d) of the Local Government Act 1999 ("the Act") being information that must be considered in confidence to ensure that commercial information of a confidential nature (not being a trade secret); is not divulged.

There is strong public interest in enabling members of the public to observe the Authority's transparent and informed decision-making. This helps to ensure accountability, maintain transparency of public expenditure, facilitate public participation, assist public awareness and allow for the scrutiny of information. Attendance at a meeting of the Authority is one means of satisfying this interest. The public will only be excluded from a meeting of the Authority when the need for confidentiality pursuant to Section 90(2) of the Act outweighs the public interest of open decision-making.

In this matter, the reasons that receipt, consideration or discussion of the information or matter in a meeting open to the public would be contrary to the public interest are that discussion will include discussion pertaining to the disclosure of commercial information of a confidential nature (not being a trade secret) that may prejudice the commercial position of the person who supplied the information or confer a commercial advantage on a third party.

On balance, the above reasons which support the need for confidentiality pursuant to Section 90(2) of the Act outweigh the factors in favour of the public interest of open decision making.

CARRIED

Moved: Mr David Cooke

Seconded: Cr Pat Chigwidden

FRACA000136 That the Authority, having considered this matter in confidence under Section 90(2) and 90(3)(d) of the Local Government Act 1999, makes an order pursuant to Section 91(7) and (9), that the agenda report, associated documents and minutes in relation to the 18 April 2018 confidential item 9.1, Audit & Risk Management Committee - Confidential Minutes 22 March 2018, be kept confidential and not available for public inspection other than information required to be released in accordance with any relevant requirements of Section 91(8) of the Local Government Act 1999; and

In accordance with Section 91(9)(c) of the Local Government Act 1999, authorises the Executive Officer to review and revoke the order.

CARRIED

9.2 Draft YMCA Operational Management Key Performance Indicators

Moved: Ms Alison Kimber

Seconded: Mr David Cooke

FRACA000137 That the Authority:

- 1) Under the provisions of Section 90(2) of the Local Government Act 1999 make an order that the public be excluded from the meeting, except for Ms Leonie Boothby, Executive Officer and Ms Elizabeth Williams, General Manager Organisation & Community, Alexandrina Council; in order to consider in confidence a report relating to Section 90(3)(d) of the Local Government Act 1999:
 - (d) commercial information of a confidential nature (not being a trade secret) the disclosure of which—
 - (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
 - (ii) would, on balance, be contrary to the public interest;relating to the consideration of draft Key Performance Indicators for YMCA South Australia for management and operations of the Fleurieu Aquatic Centre for 2018-2019, being information that must be considered in confidence in order to ensure that the Authority does not disclose commercial information of a confidential nature (not being a trade secret); and
- 2) Accordingly, on this basis, the Authority is satisfied that public interest in conducting meetings in a place open to the public has been outweighed by the need to keep the information and discussion confidential to prevent the disclosure of commercial information of a confidential nature (not being a trade secret).

Substantiation:

The matter of the agenda item being consideration of draft Key Performance Indicators for YMCA South Australia for management and operations of the Fleurieu Aquatic Centre for 2018-2019 pursuant to Section 90(3)(d) of the Local Government Act 1999 (“the Act”) being information that must be considered in confidence to ensure that commercial information of a confidential nature (not being a trade secret); is not divulged.

There is strong public interest in enabling members of the public to observe the Authority’s transparent and informed decision-making. This helps to ensure accountability, maintain transparency of public expenditure, facilitate public participation, assist public awareness and allow for the scrutiny of information. Attendance at a meeting of the Authority is one means of satisfying this interest. The public will only be excluded from a meeting of the Authority when the need for confidentiality pursuant to Section 90(2) of the Act outweighs the public interest of open decision-making.

In this matter, the reasons that receipt, consideration or discussion of the information or matter in a meeting open to the public would be contrary to the public interest are that discussion will include discussion pertaining to the disclosure of commercial information of a confidential nature (not being a trade secret) that may prejudice the commercial position of the person who supplied the information or confer a commercial advantage on a third party.

On balance, the above reasons which support the need for confidentiality pursuant to Section 90(2) of the Act outweigh the factors in favour of the public interest of open decision making.

CARRIED

Moved: Ms Alison Kimber

Seconded: Cr Pat Chigwidden

FRACA000139 That the Authority: Having considered this matter in confidence under Section 90(2) and 90(3)(d) of the Local Government Act 1999, makes an order pursuant to Section 91(7) and (9), that the agenda report, associated documents and minutes in relation to the 18 April 2018 confidential item 9.2, Draft Operational Management Key Performance Indicators 2018-2019, be kept confidential and not available for public inspection other than information required to be released in accordance with any relevant requirements of Section 91(8) of the Local Government Act 1999; and

In accordance with Section 91(9)(c) of the Local Government Act 1999, authorises the Executive Officer to review and revoke the order.

CARRIED

10. NEXT MEETING

Ordinary meeting: Friday 18 May 2018, 10am – Alexandrina Council Office – 11 Cadell St Goolwa, Large Meeting Room

CLOSURE

Meeting closed at 11:10am.

UNCONFIRMED