Fleurieu Regional Aquatic Centre Authority

PUBLIC EDITION
Board Meeting Minutes

DATE & TIME: Friday 28 August 2020 at **9:38am**
LOCATION: Alexandrina Council Large Meeting Room, 11 Cadell Street, Goolwa

PUBLIC MINUTES

1. ATTENDANCE

Steve Mathewson (Chairperson)
Mark Easton (Independent Member)
Trish Kirkland (Independent Member)
Councillor David Kemp (City of Victor Harbor)
Councillor Margaret Gardner (Alexandrina Council) @ 10:27am

2. APOLOGIES

Elizabeth Williams (General Manager Resources, Alexandrina Council)
Councillor Peter Charles (Deputy Elected Member Representative)
Kellie Knight-Stacey (Director Corporate & Customer Service, City of Victor Harbor)

In attendance:
Karen Rokicinski (Director Environment & Infrastructure, City of Victor Harbor)
Matt Grant (General Manager Growth, Alexandrina Council)
James Lomax, (YMCA Area Manager Southern Region)
Karen Polkinghorne, (YMCA Senior Management Accountant)
Vanessa Harvey, (FRACA Acting Administration Officer)

CONFLICT OF INTEREST

Serves as a standing reminder to board members to declare Conflicts of Interest. No decisions/declarations recorded.

3. MINUTES OF PREVIOUS MEETINGS

3.1 Confirmation of Minutes 26 June 2020

FRACA00326	Moved:	Mark Easton
	Seconded:	Cr David Kemp

That the Minutes of the meeting held 26 June 2020 be received.

CARRIED

4. BUSINESS ARISING

Nil

5. REPORTS

5.1 Assistance – Great Southern Swimming Club

FRACA00327 Moved: Cr David Kemp
Seconded: Mark Easton

That the Authority extend the offer to the Great Southern Swimming Club of a 50% waiver of lane hire fees to 30 June 2021 commencing October 1st and undertake quarterly reviews until June 2021 quarterly reviews should include:

- **Copy of Quarterly financial statement**
- **1-page report on progress against strategic plan inclusive of activity to grow the club in numbers and sustainability**
- **Demonstrate fund raising**
- **Update on Swimming members**
- **Commitment to and evidence of progression of StarClub requirements.**

CARRIED

5.2 Request for Change of Use for Capital

FRACA000328 Moved: Trish Kirkland
Seconded: Mark Easton

That the Authority approve the purchase of 17 Aquatic Steps to be funded through the reallocation of $3,000 previously budgeted for the purchase of My Wellness Kiosk.

CARRIED

6. MATTERS FOR DISCUSSION

6.1 Correspondence – City of Victor Harbor

FRACA00329 Moved: Trish Kirkland
Seconded: Cr David Kemp

That the Authority receive the correspondence from City of Victor Harbor and the Chair respond with the advice of the Authority.

CARRIED

Cr Margaret Gardner entered the meeting @10:27am

7. VERBAL UPDATES

7.1 Solar – The Chair updated the Committee on some enquiries he has made to date, with some general discussion around the table.

7.2 Update of the Asset Register and broader asset plan to account for the lifecycle of equipment – General discussion was held around the table on this item. It was noted the current version required a review and update. To be progressed following commencement of the new Executive Officer.

Both the verbal updates and discussion were received by the Authority.

8. URGENT BUSINESS WITHOUT NOTICE

8.1 Covid-19 Marshall Requirements

Question: Trish Kirkland asked about COVID-19 Marshall requirements and if they were covered?

Response: James Lomax answered there is a dedicated COVID-19 Marshall on duty and that all staff are up to date with the COVID-19 Plan.

8.2 South Australia Parks and Leisure Association (PLA) award

James Lomax advised the Authority that YMCA South Australia (YMCA SA) at Fleurieu Aquatic Centre has been recognised as a leader in community recreation excellence, winning the South Australia Parks and Leisure Association (PLA) award for Best Region/Rural Contribution on Wednesday, 26 August.

The PLA award acknowledged the creation of positive social, environmental and economic impacts from a range of community based programs and initiatives across the local and regional community over the past 12 months.

YMCA Regional Development Manager (Southern), James Lomax, said the award was a fitting reward for the dedication and effort of the locally based staff team.

9. CONFIDENTIAL REPORTS

The Gallery were requested to leave the meeting room at 10:57am

9.1 Confirmation of Confidential Minutes 26 June 2020

FRACA00330 Moved: Trish Kirkland
Seconded: Cr Margaret Gardner

Pursuant to section 90(2) of the Local Government Act 1999, the Authority orders that all members of the public be excluded, with the exception of the Minute Taker (Vanessa Harvey), Karen Rokicinski (Director Environment & Infrastructure, City of Victor Harbor) and Matt Grant (General Manager Growth, Alexandrina Council) on the basis that it will receive and consider Item 9.1 titled Confirmation of Confidential Minutes 26 June 2020.

The Authority is satisfied, pursuant to section 90(3)(b) of the Act, that the information to be received, discussed or considered in relation to this Agenda Item is:

(b) information the disclosure of which –

(i) Could reasonably be expected to confer a commercial advantage on a person with whom the Authority is conducting, or proposing to conduct business, or to prejudice the commercial position of the authority; and

(ii) Would, on balance, be contrary to the public interest;

Accordingly the Authority is satisfied that the principle that the meeting should be conducted in a place open to the public has been outweighed by the need to keep the information and discussion confidential.

Substantiation:

The matter of the agenda item relating to Confidential Authority Board Minutes 26 June 2020 to ensure that information that may prejudice the commercial position of the Authority is not divulged.

CARRIED

FRACA00331 Moved: Mark Easton
Seconded: Cr David Kemp

1. That the Confidential Minutes 26 June 2020 be received.

CARRIED

FRACA00332 Moved: Mark Easton
Seconded: Cr David Kemp

2. That having considered Agenda Item 9.1 Confirmation of Confidential Minutes 26 June 2020, in confidence under Section 90(2) and (3)(b) of the Local Government Act 1999, the Authority:

(i) Pursuant to Section 91(7) of the Act orders that the report, attachments and associated documents be retained in confidence and not available to the public for a period of twelve months from the date of this confidentiality order, in accordance with section 91(9)(a) of the Local Government Act 1999 or as otherwise determined by the Chair; and

(ii) **The public be re-admitted to the meeting.**

CARRIED

9.2 Confidential Executive Officer Recruitment

FRACA00333 Moved: Cr David Kemp
Seconded: Cr Margaret Gardner

Pursuant to section 90(2) of the Local Government Act 1999, the Authority orders that all members of the public be excluded, with the exception of the Minute Taker (Vanessa Harvey), Karen Rokicinski (Director Environment & Infrastructure, City of Victor Harbor) and Matt Grant (General Manager Growth, Alexandrina Council) on the basis that it will receive and consider Item 9.2 titled Confidential Executive Officer Recruitment.

The Authority is satisfied, pursuant to section 90(3)(b) of the Act, that the information to be received, discussed or considered in relation to this Agenda Item is:

(b) information the disclosure of which –

(i) could reasonably be expected to confer a commercial advantage on a person with whom the Authority is conducting, or proposing to conduct business, or to prejudice the commercial position of the authority; and
(ii) would, on balance, be contrary to the public interest.

Accordingly the Authority is satisfied that the principle that the meeting should be conducted in a place open to the public has been outweighed by the need to keep the information and discussion confidential.

Substantiation:
The matter of the agenda item relating to Confidential 28 August 2020 to ensure that information that may prejudice the commercial position of the Authority is not divulged.

CARRIED

FRACA00334 Moved: Trish Kirkland
Seconded: Mark Easton

1. **That the updated information regarding Executive Officer Recruitment be received.**

CARRIED

FRACA00335 Moved: Trish Kirkland
Seconded: Mark Easton

2. **That having considered Agenda Item 9.2 Confidential Executive Officer Recruitment, in confidence under Section 90(2) and (3)(b) of the Local Government Act 1999, the Authority:**

   (i) Pursuant to Section 91(7) of the Act orders that the report, attachments and associated documents be retained in confidence and not available to the public for a period of twelve months from the date of this confidentiality order, in accordance with section 91(9)(a) of the Local Government Act 1999 or as otherwise determined by the Chair; and

   (ii) The public be re-admitted to the meeting.

CARRIED

The meeting returned to Item 9.3 @ 11:50am

James Lomax and Karen Polkinghorne returned to the meeting @ 11:50am.

9.3 Competitive Neutrality Review

FRACA00339 Moved: Cr Margaret Gardner
Seconded: Mark Easton

Pursuant to section 90(2) of the Local Government Act 1999, the Authority orders that all members of the public be excluded, with the exception of the Minute Taker (Vanessa Harvey), Karen Rokicinski (Director Environment & Infrastructure, City of Victor Harbor) and Matt Grant (General Manager Growth, Alexandrina Council), James Lomax (YMCA Area Manager Southern Region) and Karen Polkinghorne (YMCA Senior Management Accountant) on the basis

that it will receive and consider Item 9.3 titled Confidential Competitive Neutrality Review.

The Authority is satisfied, pursuant to section 90(3)(d) of the Act, that the information to be received, discussed or considered in relation to this Agenda Item is:

(d) commercial information of a confidential nature (not being a trade secret) the disclosure of which –

(i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
(ii) would, on balance, be contrary to the public interest.

Accordingly the Authority is satisfied that the principle that the meeting should be conducted in a place open to the public has been outweighed by the need to keep the information and discussion confidential.

Substantiation:
The matter of the agenda item relating to Item 9.3 Confidential Competitive Neutrality Review to ensure that information that may prejudice the commercial position of the Authority is not divulged.

Mark Easton left the meeting @ 12:31pm.

Cr Margaret Gardner left the meeting @ 12:33pm.

CARRIED

FRACA00341	Moved:	Trish Kirkland
	Seconded:	Cr David Kemp

2. That having considered Agenda Item 9.3 Confidential Competitive Neutrality Review in confidence under Section 90(2) and (3)(d) of the Local Government Act 1999, the Authority:

(i) Pursuant to Section 91(7) of the Act orders that the report, minutes, attachments and associated documents be retained in confidence and not available to the public for a period of twelve months from the date of this confidentiality order, in accordance with section 91(9)(a) of the Local Government Act 1999 or as otherwise determined by the Chair; and

(ii) The public be re-admitted to the meeting.
CARRIED

At 11:32am the meeting moved to Item 9.4

9.4 Confidential YMCA Contract Extension

FRACA00336 Moved: Trish Kirkland
Seconded: Mark Easton

Pursuant to section 90(2) of the Local Government Act 1999, the Authority orders that all members of the public be excluded, with the exception of the Minute Taker (Vanessa Harvey), Karen Rokicinski (Director Environment & Infrastructure, City of Victor Harbor) and Matt Grant (General Manager Growth, Alexandrina Council) on the basis that it will receive and consider Item 9.4 titled Confidential YMCA Contract Extension.

The Authority is satisfied, pursuant to section 90(3)(d) of the Act, that the information to be received, discussed or considered in relation to this Agenda Item is:

(d) commercial information of a confidential nature (not being a trade secret) the disclosure of which –

(i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
(ii) would, on balance, be contrary to the public interest.

Accordingly the Authority is satisfied that the principle that the meeting should be conducted in a place open to the public has been outweighed by the need to keep the information and discussion confidential.

Substantiation:
The matter of the agenda item relating to Item 9.4 Confidential YMCA Contract Extension to ensure that information that may prejudice the commercial position of the Authority is not divulged.

CARRIED

FRACA00338 Moved: Trish Kirkland
Seconded: Cr Margaret Gardner

2. That having considered Agenda Item 9.4 Confidential YMCA Contract Extension in confidence under Section 90(2) and (3)(d) of the Local Government Act 1999, the Authority:

(i) Pursuant to Section 91(7) of the Act orders that the report, minutes, attachments and associated documents be retained in confidence and

not available to the public for a period of twelve months from the date of this confidentiality order, in accordance with section 91(9)(a) of the Local Government Act 1999 or as otherwise determined by the Chair; and

(ii) The public be re-admitted to the meeting.

CARRIED

The meeting returned to Item 9.3 at 11.50am

NEXT MEETING

TBC

CLOSURE

Meeting closed: 12:57pm.