

## INFORMAL GATHERINGS POLICY

Date and Reference of FRAC Authority Resolution	29 April 2016 / FRACA00005
Review Frequency	Biennial Review
Board Review Date	18 May 2018
Next Review Due	May 2020
Policy/File Number	CO.197.1
Related Documents	Nil
Applicable Legislation	Local Government Act 1999 \ Charter

### INTRODUCTION

Pursuant to Section 90(8) of the Local Government Act 1999 the Authority may hold an informal gathering involving Members of the Board or Members of the Board and staff provided that a matter which would ordinarily form part of the agenda for a formal meeting of the Board is not dealt with in such a way as to obtain or effectively obtain, a decision on the matter outside a formally constituted meeting of the Board.

#### Examples:

- Planning sessions associated with the development of policies or strategies;
- Briefing, study or training sessions;
- Workshops;
- Social gatherings to encourage informal communication between members or between members and staff.

Informal gatherings, briefing sessions, planning sessions and other discussions captured under this policy are those gatherings that are arranged by the Board, either by the Executive Officer or by the Board Members under Section 90(8) of the Act.

Informal gatherings and discussions of these kinds will be used solely for the purpose of information sharing and not for the purpose of debating issues, building consensus positions or otherwise discharging the Board's deliberative and decision-making functions.

Informal gatherings will be chaired by the Executive Officer or Chairperson.

There are no standing orders or formal meeting procedures and no Minutes will be taken.

Informal gatherings will be determined on a case by case basis as to whether public access is given taking into account the legislative provisions and the need to balance openness and transparency with opportunities to provide discussions between board members and staff.

A schedule of any planned briefing sessions that are open to the public will be published on the Authority website.

## Informal Gathering Policy

### AVAILABILITY OF POLICY

This Policy is available on the [Fleurieu Aquatic Centre Website](#).

### Document History

VERSION	DOCUMENT	ACTION	DATE
1.0	Approved version	FRAC Authority endorsement	29 April 2016
2.0	Revised version	FRAC Authority endorsement at meeting 18 May 2018	