

Date: Tuesday 6 February 2018

Location: Alexandrina Council Office – 11 Cadell St Goolwa, Large Meeting Room

Meeting opened at 10:10am

1. ATTENDANCE

Present:

Ian Swan (Independent Chairperson)

John Coombe OAM (FRACA Board Member)

Alison Kimber (FRACA Board Member)

Elizabeth Williams (General Manager Organisation & Community, Alexandrina Council)

Kellie Knight Stacey (Director Corporate & Community Services City of Victor Harbor)

In attendance:

Leonie Boothby, Executive Officer

2. APOLOGIES

Nil

3. MINUTES OF THE PREVIOUS MEETING

Nil

4. BUSINESS ARISING

Nil

5. PRESENTATIONS

Nil

6. REPORTS

6.1 Audit & Risk Management Committee Terms of Reference

The Audit & Risk Management Committee determined to appoint a Deputy Chairperson in line with clause 5.2 of the Terms of Reference which provides as follows: The Committee may appoint a Deputy Chairperson if considered necessary.

Moved: Mr John Coombe

Seconded: Ms Elizabeth Williams

FRACA-ARMC0001 That the Committee appoint Ms Alison Kimber as Deputy Chairperson of the Authority Audit & Risk Management Committee.

CARRIED

Moved: Mr John Coombe

Seconded: Ms Alison Kimber

FRACA-ARMC0002 That the Committee note the Terms of Reference and note that a further review will be undertaken following review of the FRACA Charter.

CARRIED

6.2 Audit & Risk Management Committee Schedule of Meetings and Indicative Work Program for 2018

Moved: Ms Alison Kimber

Seconded: Ms Kellie Knight-Stacey

FRACA-ARMC0003:

1. That the Committee note the proposed Work Program for 2018.
2. That the Committee endorse a schedule of meeting dates for 2018 in line with the Work Program as follows:

Meeting date and time	Location
2pm, Thursday 22 March 2018	City of Victor Harbor – Encounter Room, Civic Centre, 1 Bay Road, Victor Harbor
10am, Thursday 26 April 2018	Alexandrina Council Office – 11 Cadell St Goolwa, Large Meeting Room
10 am, Thursday 5 July 2018	City of Victor Harbor –Civic Centre, 1 Bay Road, Victor Harbor, Council Chambers
10am, Thursday 13 September 2018	Alexandrina Council Office – 11 Cadell St Goolwa, Large Meeting Room
10 am, Thursday 1 November 2018	City of Victor Harbor –Civic Centre, 1 Bay Road, Victor Harbor, Council Chambers

CARRIED

6.3 2017/18 Second Quarter Budget Review Report

Moved: Mr John Coombe

Seconded: Ms Alison Kimber

FRACA-ARMC0004 That the Committee recommends to the Authority Board that:

1. For the period ending 31 December 2017, it adopts a Budget Review with Operating Expenses of \$3,004,588 and estimated cash at end of reporting period of \$867,589.
2. That the 2017-18 Annual Business Plan and Budget be amended to reflect the variances as authorised by the Authority.
3. That the Authority recommend the Budget Review (as at 31 December 2017) and the budget variations contained therein to the constituent Councils for endorsement.

CARRIED

Actions:

- Executive Officer to work with Fleurieu Aquatic Centre (FAC) operational managers (YMCA SA) to document all initiatives undertaken and planned in relation to driving income growth and creating cost-saving efficiencies at FAC (including efficiencies in energy use).
- Executive Officer to amend Statement of Comprehensive Income to separate out the constituent Council contributions (prior to presentation of report to Authority).

6.4 Draft FRACA Strategic Plan

Moved: Ms Kellie Knight-Stacey

Seconded: Ms Alison Kimber

FRACA-ARMC0005 That the Committee:

1. Note the draft FRACA Strategic Plan 2018-2027 and that the Executive Officer will update the plan in line with Committee feedback;
2. Recommend that the Fleurieu Regional Aquatic Centre Authority endorse the draft FRACA Strategic Plan 2018-2027 for the purposes of public consultation.

CARRIED

7 URGENT BUSINESS WITHOUT NOTICE

Nil

8. CONFIDENTIAL REPORTS

Nil

9. NEXT MEETING

2pm, Thursday 22 March 2018, City of Victor Harbor – Encounter Room, Civic Centre, 1 Bay Road, Victor Harbor

CLOSURE

Meeting closed at 11:25am.

UNCONFIRMED