

YMCA Birthdays



BOOKING FORM

Child's Full Name: _____ M/F Age (how old will they turn) _____

Parent/Guardian: _____

Address: _____ Postcode: _____

Email Address: _____

Mobile: _____ Telephone H/W: _____

Estimated number of children: _____ Age range: _____

Allergies/Medication: _____ No. of children under 5 years: _____

Choose your party type:

☐ Skate ☐ Stadium

Choose your catering:

☐ Standard Pack

☐ Cupcakes or ☐ Fruit Platter

Extra Menu Requests: _____

Party Session Booking:

Date: _____ ☐ Friday (skate parties only) ☐ 6:30PM

Date: _____ ☐ Saturday ☐ 12:30PM ☐ 1:30PM

Date: _____ ☐ Sunday (skate parties only) ☐ 12:30PM ☐ 1:30PM

Other Notes/Comments: _____

I, the undersigned, understand the terms and conditions of usage of the YMCA St Clair Recreation Centre and take full responsibility for notifying all guests attending this function of these conditions. I understand that the YMCA SA, St Clair Recreation Centre, its officers, staff and agents will not be held responsible for any occurrence of injury to a person or property, and will not be accountable for loss or theft of personal property. I take full responsibility for any compensation which may be related to the activity that I am conducting.

Signature: _____ Name: _____ Date: _____

Office Use Only

Deposit Paid _____ Date: _____ Email sent: _____

Remaining Amount: _____ Paid: _____ Email sent: _____

Party Host/s: _____

Notes: _____

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TERMS AND CONDITIONS

By confirmation of a booking, the Parent/Guardian acknowledges and agrees to the following Terms and Conditions.

DESIGNATED PARTY AREA AND SUPERVISION

- Upon conclusion of a function (2 hours), organisers and their guests are asked to vacate the designated party area immediately so the Hosts can prepare for the next party.
- Areas are assigned depending on availability, ages and physical abilities of the party guests. Requested areas cannot be guaranteed.
- Adults are required to ACTIVELY SUPERVISE children at all times.

BOOKINGS, CONFIRMATION & PAYMENT

- You must pay a \$100 deposit at time of booking. A tentative booking can be held for 72 hours.
- Bookings must be paid in full at least one week prior to event
- Confirmed attendance numbers will be charged for, even if all party guests do not attend.
- Any cancellations must be made a minimum 7 days before the event to receive a full refund.
- If less than 7 days but more than 4 days and you supply a medical certificate for the Party child, a refund will be given, less a \$50 administration fee..
- Our current prices are valid upon confirmation; however prices are subject to change, without notice, to cover unforeseen variations in cost. Bookings can be made up to 6 months in advance.
- Prices are inclusive of GST.

BALLOONS

- No Latex Balloons are permitted in the facility.
Foil Balloons are allowed but must be weighted down.

FOOD INFORMATION

- No food or beverage displaying branding or logos from fast food and other catering outlets will be permitted into the facility.
- You are allowed to bring your own food and drinks. NO glass, ceramic or sharp objects (such as knives) are permitted in the Centre.
- We can provide and supervise the use of a cake slice as necessary.
- The Café is available for purchasing food.
- Due to our set menu we are unable to cater for special dietary requirements and suggest you bring your own food for these children if necessary. Nut and gluten allergies are of a particular concern as some of our catering products may be processed on equipment that has processed nuts.
- We can provide food packaging to check ingredients as necessary.

LEGAL OBLIGATIONS

The St Clair Recreation Centre will not accept responsibility for damage or loss of personal property or gifts left in the facility prior, during or after the function. The parent and guardian of the birthday child, and other persons attending this birthday party function will be responsible for any damage to or sustained to the St Clair Recreation Centre property by the client, or invitees, other than damage caused by the management or staff. The St Clair Recreation Centre will not accept responsibility for any injuries sustained to any person as a result of equipment installed or utilized within the venue by the client or parties acting on behalf of the client. These terms and conditions are subject to change as required by Centre Policy. The Centre Manager will adjust terms and conditions listed on our website as soon as possible after changes are made, however the Centre Manager and Duty Manager can confirm changes made to any terms and conditions not listed here. A hard copy of updated terms and conditions will be kept at customer service.

CAMERA POLICY

- You must have consent from all relevant individuals
- It is illegal to broadcast or publish images without this consent
- There is to be no use of video cameras in the centre
- Under no circumstances are cameras to be used in changing room areas